

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
OCTOBER 14, 2015, AT 7:00 P.M.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda Action
- IV. Public Comment
- V. Presentation by Sara Chrzanowski from Dewberry on Design Approval for Interior Improvement Project -- Second Phase
- VI. Presentation from Joe Liberty from Better Business Planning on Medical Insurance Options
- VII. Consent Agenda Action
 - A. Secretary's Report
 - 1. Minutes of the Budget and Appropriation Public Hearing 9/9/15
 - 2. Minutes of the Regular Board of Trustees Meeting 9/9/15
 - B. Approval of Expenditure Warrants
 - 1. Bill List for 9/16/15 in the Amount of \$21,209.78
 - 2. Bill List for 9/30/15 in the Amount of \$7,636.24
 - 3. Bill List for IMRF Electronic Payment Transfer Dated 9/30/15 in the Amount of \$12,150.72
 - 4. Bill List for 10/14/15 in the Amount of \$45,694.85
 - 5. Bill List Dated 10/14/15(a) in the Amount of \$3,050.44
 - 6. Payroll for 10/15/15 and 10/30/15
 - 7. Bill List for 10/14/15(b) (not in packet)
 - C. Committee Reports
 - 1. Budget – Minutes Dated 9/16/15
 - 2. Public Relations – No Report
 - 3. Policy – No Report
 - 4. Personnel & Salary – Minutes Dated 9/16/15
 - 5. Building – Minutes Dated 9/16/15
 - 6. Planning – No Report
 - 7. Audit – No Report
 - 8. Finance – No Report
 - 9. Ad Hoc Interiors – Minutes Dated 9/10/15 and 10/2/15
 - 10. Ad Hoc Board Evaluation Questionnaire – Minutes Dated 9/22/15 and 10/1/15
- VIII. Treasurer's Report
- IX. Correspondence
- X. Executive Director's Report
 - Department Presentation on Resource Sharing

- XI. Presidents Report
 - Trustee's Report
- XII. Friends of the Library Report
- XIII. RAILS (Reaching Across Illinois Library System) Report
- XIV. Roselle Public Library Foundation Report
- XV. Unfinished Business
- XVI. New Business
 - A. Set Date for Truth-In-Taxation Act Public Hearing (November 11, 2015, at 7:00 p.m.) Action
 - B. Resolution No. 2015-3, Resolution to Determine Estimate of Funds Needed for FY 2015/2016 Action
 - C. Set Date for Certificate of Deposit Maturing on November 1, 2015 at Itasca Bank & Trust Action
 - D. Board Approval for Interior Committee Selections Action
 - 1. Flooring – Stairway, Second Floor Hall and YS Dept.
 - 2. Furnishings – Conference Room, Programming Room, and YS Dept.
 - E. Medical Insurance Selection Action
 - F. Petition for Annexation of Territory to the Roselle Public Library District (Ordinance 2015-6) Action

Agenda for October 21, 2015, Committee of the Whole Meetings

- A. Budget Committee of the Whole Meeting
 - Draft Ordinance Levying and Assessing Taxes Presented
- B. Audit Committee of the Whole Meeting
 - Preliminary Audit
- C. Personnel Handbook
 - 1. Review Recommended Changes from the Management Association for Personnel Handbook
 - a) Compensation and Performance
 - b) Employee Benefits
 - c) Appendices – Remove
 - d) Job Descriptions – Move to New Binder Labeled Board Approved Roselle Public Library Job Descriptions
 - 2. Health Insurance Costs Awarded Annually at Time of Open Enrollment for Group Medical, Dental, and Life Policy for Personnel Handbook
- D. Planning Committee of the Whole Meeting
 - 1. Trustee Fact File, Chapter 5, Policy Making and Chapter 6, Intellectual Freedom
 - 2. Board Retreat Planning
- XVII. Citizen Comments/Questions
- XVIII. Adjourn