

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT
SPECIAL BOARD OF TRUSTEES MEETING
CONFERENCE ROOM
NOVEMBER 2, 2015
6:00 P.M.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda
- IV. Certificate of Deposit Maturing on November 1, 2015, at Itasca Bank Action and Trust
- V. Director's Comments
- VI. Trustee Comments
- VII. Public Comments/Questions
- VIII. Adjournment

**ROSELLE PUBLIC LIBRARY DISTRICT
AGENDA FOR PUBLIC HEARING
TRUTH-IN-TAXATION ACT
NOVEMBER 11, 2015
BEGINNING AT 7:00 P.M.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Public Comment and Questions Regarding Levy
- IV. Adjourn

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
SCHEDULED FOR NOVEMBER 11, 2015,
MEETING TO BEGIN IMMEDIATELY FOLLOWING THE
7:00 P.M. PUBLIC HEARING**

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda Action
- IV. Public Comment
- V. Audit Presentation by McClure, Inserra & Company Chartered for FY Ending 6/30/15
- VI. Consent Agenda Action
 - A. Secretary's Report
 - 1. Regular Board of Trustees Meeting Minutes Dated 10/14/15 (in packet)
 - 2. Special Board of Trustees Meeting Dated 11/2/15 (in packet)
 - B. Approval of Expenditure Warrants
 - 1. Bill List for 10/21/15 in the Amount of \$2,116.91 (in packet)
 - 2. Bill List for 10/30/15 in the Amount of \$1,448.73
 - 3. Bill List for IMRF Electronic Payment Dated 10/30/15 in the Amount of \$13,028.14 (in packet)
 - 4. Bill List for 11/11/15 in the Amount of \$36,696.90 (in packet)
 - 5. Payroll for 11/13/15 and 11/30/15
 - 6. Bill List for 11/11/15(a)
 - C. Committee Reports
 - 1. Budget – Minutes Dated 10/21/15 (in packet)
 - 2. Public Relations – No Report
 - 3. Policy – No Report
 - 4. Personnel & Salary – Minutes Dated 10/21/15 (in packet)
 - 5. Building – No Report
 - 6. Planning – Minutes Dated 10/21/15 (in packet)
 - 7. Audit – Minutes Dated 10/21/15 (in packet)
 - 8. Finance – No Report
 - 9. Ad Hoc Trustee Evaluation – Minutes Dated 11/4/15 (in packet)
- VII. Treasurer's Report
- VIII. Correspondence
- IX. Executive Director's Report
- X. Presidents Report
- Trustee's Report
- XI. Friends of the Library Report
- XII. RAILS (Reaching Across Illinois Library System) Report

- XIII. Roselle Public Library Foundation Report
- XIV. Unfinished Business
- XV. New Business
 - A. Ordinance No. 2015-6, Ordinance Levying and Assessing Taxes for the Fiscal Year, Beginning July 1, 2015 to June 30, 2016 Action
 - B. Certification of Truth in-Taxation Law Action
 - C. Group Medical, Dental and Life Policy for Personnel Handbook (effective 12/1/15, if changes) Action
 - D. Resolution No. 2015-4, Resolution to Approve Health Reimbursement Arrangement Effective 12/1/15 Action
 - E. Approval to Open Account for HRA Account at Itasca Bank and Trust Action

Agenda for November 18, 2015, Committee of the Whole Meetings

- A. Personnel and Salary Committee of the Whole Meeting
 - 1. Final Draft of the Revised Personnel Handbook
 - 2. Salary Administration Policy and Job Descriptions Moved to New Binder
- B. Budget Committee of the Whole Meeting
 - 1. Ordinance Amending Ordinance 97-5, Establishing a Special Reserve Fund and A Plan for its Use and Transferring Funds Pursuant to Said Ordinance
 - 2. Ordinance Authorizing Interfund Transfers
 - 3. Director Report on LIRA – Facility & Liability Insurance Premiums for 2016
- C. Planning Committee of the Whole Meeting
 - 1. Draft Per Capita Grant Application
 - 2. Trustee Fact File, Chapter 5, Policy Making
 - 3. Trustee Fact File, Chapter 6, Intellectual Freedom
 - 4. Board Retreat Planning
- XVI. Citizen Comments/Questions
- XVII. Adjourn