

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
DECEMBER 9, 2015, 7:00 P.M.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda Agenda
- IV. Public Comment
- V. Presentation of Bids from Doug Pfeiffer, Dewberry
- VI. Consent Agenda Action
 - A. Secretary's Report
 - 1. Minutes of the Special Board of Trustees Meeting Dated 11/2/15 (in packet)
 - 2. Minutes of the Public Hearing Dated 11/11/15 (in packet)
 - 3. Minutes of the Regular Board of Trustees Meeting Dated 11/11/15 (in packet)
 - B. Approval of Expenditure Warrants
 - 1. Bill List Dated 11/30/15 in the Amount of \$5,396.77 (in packet)
 - 2. Bill List Dated 11/30/15(a) in the Amount of \$1,582.31 (in packet)
 - 3. Bill List for IMRF Electronic Funds Transfer Payment Dated 11/30/15 in the Amount of \$13,158.16 (in packet)
 - 4. Bill List Dated 12/9/15 in the Amount of \$40,878.58 (in packet)
 - 5. Payroll Dated 12/15/15 and 12/30/15
 - 6. Bill List Dated 12/9/15(a)
 - C. Committee Reports
 - 1. Budget – Minutes Dated 11/18/15 (in packet)
 - 2. Public Relations – No Report
 - 3. Policy – No Report
 - 4. Personnel & Salary – Minutes Dated 11/18/15 (in packet)
 - 5. Building – No Report
 - 6. Planning – Minutes Dated 11/18/15 (in packet)
 - 7. Audit – No Report
 - 8. Finance – Minutes Dated 11/18/15 (in packet)
 - 9. Ad Hoc Evaluation – Minutes Dated 11/16/15 (in packet)
- VII. Treasurer's Report
- VIII. Correspondence
- IX. Executive Director's Report
- X. Presidents Report
- Trustee's Report
- XI. Friends of the Library Report
- XII. RAILS (Reaching Across Illinois Library System) Report

- XIII. Roselle Public Library Foundation Report
- XIV. Unfinished Business
- XV. New Business
 - A. Approval of Bids for Flooring Project on Second Floor of the Library Action
 - B. Approval of Bids for New Furniture for Youth Services Area and Conference Room Action
 - C. Resolution No. 2015-5, Resolution Approving Health Reimbursement Arrangement and Debit & Credit Card Addendum, Effective 12/1/15, Superseding Resolution No. 2015-4 Action
 - D. Per Capita Grant Application Approval for Submission Action
 - E. Ordinance No. 2015-8, Amending Ordinance 97-5, Establishing A Special Reserve Fund and a Plan for its Use and Transferring Funds Pursuant to Said Ordinance Action
 - F. Ordinance 2015-9, Authorizing Interfund Transfer from Corporate Fund to Special Funds Action
 - G. Adoption of Revised Personnel Handbook Action
 - H. Removal of Salary Administration Procedure, Policy for Evaluation of the Executive Director and Position Descriptions from Personnel Handbook to Board/Management Team Binder Action
 - I. LIRA Insurance Premiums for Workers Comp & Property/Casualty Coverages Action
 - J. Days Closed Schedule for 2016 Action
 - K. Disposal of Old Furniture Due to Renovation Project Action
 - L. Approval of Proposal for Moving Services for Second Floor Flooring Renovation Project Action
 - M. Selection of Two Trustees to Review Executive Session Minutes for Approval at January Board Meeting
 - N. IL Funds Agreement Change in E-Pay Account Action

AGENDA FOR DECEMBER 16, 2015, COMMITTEE OF THE WHOLE MEETINGS

Personnel and Salary Committee
 - Executive Director Search

- XVI. Citizen Comments/Questions
- XVII. Adjourn

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT
SPECIAL BOARD OF TRUSTEES MEETING
CONFERENCE ROOM
DECEMBER 16, 2015
7:00 P.M.**

- I. Call to Order
- II. Pledge of Allegiance
- II. Adoption of Agenda
- IV. Flooring Bid Proposal Recommendation Presented by Doug Pfeiffer from Dewberry Action
- V. Possible Pursuit of Bid Bond from Envision General Contractors Action
- VI. Approval of Bid for Flooring Project on Second Floor of the Library Action
- VII. Director's Comments
- VIII. Trustee Comments
- IX. Public Comments/Questions
- X. Adjournment