

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
JUNE 8, 2016, AT 7:00 PM**

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda Action
- IV. Public Comment
- V. Consent Agenda Action
  - A. Secretary's Report
    - Minutes of the Regular Board of Trustees Meeting Dated 5/11/16 (in packet)
  - B. Approval of Expenditure Warrants
    - 1. Bill List for 5/31/16 in the Amount of \$2,723.39 (in packet)
    - 2. Bill List for Electronic Funds Transfer Payment to IMRF Dated 5/31/16 in the Amount of \$12,494.11 (in packet)
    - 3. Bill List for 6/8/16 in the Amount \$59,410.07 (in packet)
    - 4. Bill List for 6/8/16c in the Amount of \$14,402.90
    - 5. Payroll Dated 6/15/16 and 6/30/16
    - 6. Bill List for 6/8/16d
  - C. Committee Reports
    - 1. Budget – Minutes Dated 5/18/16 (in packet)
    - 2. Public Relations – No Report
    - 3. Policy – Minutes Dated 5/18/16 (in packet)
    - 4. Personnel & Salary – Minutes Dated 5/18/16 (in packet)
    - 5. Building – Minutes Dated 5/18/16 (in packet)
    - 6. Planning – No Report
    - 7. Audit – No Report
    - 8. Finance – No Report
- VI. Treasurer's Report Action
- VII. Correspondence
- VIII. Executive Director's Report
- IX. Presidents Report
  - Trustee's Report
- X. Friends of the Library Report
- XI. RAILS Report
- XII. Roselle Public Library Foundation Report
- XIII. Unfinished Business

- XIV. New Business
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|----|---|--------|
| A. | Adopt Working Budget for FY 2016/2017   | Action |
| B. | Approval of Maximum Staff Salary Increases for FY 2016/2017 (Recommended 2% from Committee Meeting)   | Action |
| C. | Approval of \$3,000 Bonus to Business Office Manager and \$2,000.00 for Automation Coordinator/Technical Services Dept. Manager for Extra Responsibilities Prior to Executive Director Hire | Action |
| D. | Approval of \$15,209.82 Payment to Henricksen and Company Inc. (Bill List Dated 6/8/16a)  | Action |
| E. | Approval of Final Payment to Henricksen and Company Inc. in the Amount of \$3,379.97 (Bill List Dated 6/8/16b)  | Action |
| F. | Budget Reallocations for FY 2015/2016   | Action |
| G. | Ordinance No. 2016-1, Ordinance Setting Forth the Schedule of Regular Board Meetings for FY 2016/2017   | Action |
| H. | Ordinance No. 2016-2, Ordinance Adopting the Prevailing Wage Rates for Laborers, Workers, and Mechanics   | Action |
| I. | Resolution No. 2016-3, Appointing Samantha Millsap as the Authorized Agent for the Illinois Municipal Retirement Fund   | Action |
| J. | Appointment of FOIA Officers and Open Meetings Act Officers   | Action |
| K. | Updated Bank Signature Cards  | Action |
| L. | Revised Policy Providing for Defense and Indemnification of Library Board Members for Library Policy Manual   | Action |
| M. | Choose Two Trustees to Review Executive Session Minutes to bring to the July Meeting  | Action |
| N. | Executive Session – Pursuant to the Requirement of the Illinois Open Meetings Act under Exemption 5ILCS 120/2 (c)(1) to Discuss Personnel   | Action |
| O. | Discussion/Action from Executive Session  | Action |

Agenda for June 15, 2016, Committee of the Whole Meetings

Budget Committee of the Whole Meeting

1. Draft of Tentative Budget and Appropriation Ordinance for FY 2016/2017
2. Renewal of Safety Deposit Box for 7/15/16-7/14/17

Policy Committee of the Whole Meeting

- Collection Management Policy, Section X Specific Criteria for Selection – Electronic Version (pages 5-30 to 5-33)

Planning Committee of the Whole Meeting

- Select Date for Executive Director Reception

XV. Citizen Comments/Questions

XVI. Adjourn