

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
JULY 15, 2015**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:03 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Gary Oprencak, Tom Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Amy Cawley.

ABSENT

One (1) Committee Member was absent: Sue Ellen Eichholz.

AGENDA

There was one agenda item for the Budget Committee of the Whole meeting which was reviewing Budget and Appropriation Ordinance 2015-4, for any changes.

DISCUSSION

The Budget and Appropriation Ordinance, Ordinance 2015-4, had been reviewed in a prior meeting. There were no additional changes discussed at this meeting. The Executive Director Cawley advised that outside counsel had reviewed and approved the Ordinance. Until the budget numbers are finalized, this Ordinance will continue to be brought to the Budget Committee of the Whole meeting.

ADJOURNMENT

Chairman Harold adjourned the meeting at 7:05 p.m.

Susan K Harold
Chairman & Recording Secretary, Sue Harold

Deana Pizzicaro
Approved: (Secretary to Sign)

8/12/15
Date

8/12/15
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING
JULY 15, 2015**

CALL TO ORDER

Chairman Piorkowski called the meeting to order at 8:06 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Gary Oprenchak (left meeting early), Tom Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Amy Cawley.

ABSENT

One (1) Committee Member was absent: Sue Ellen Eichholz.

AGENDA

The agenda items for the Policy Committee of the Whole meeting were: 1) Freedom of Information Update for Posting and the Library Policy Manual 2) Organization Chart for Posting and the Personnel Handbook; 3) Review of Division of Responsibility Between Board and Librarian (pages 1-9 through 1-11); and 4) Review Revised Ordinance 2015-5, Ordinance Providing for the Guidance of the board and for the Governance of the Library.

DISCUSSION

The Committee reviewed the revised Freedom of Information update for posting and for the Library Policy Manual. Elaine Pizzicaro made a suggestion to the collection figure to include magazine and periodicals to the first paragraph and wondered where figure came from because she got a higher number using the IPLAR document. Also FOIA Officer, for number 3 was incorrect and should be Sue Harold. Article II, has redundancy at times. Sue Harold also commented on the wording of Section III, to make it clear, as well as on the Freedom of Information Request form.

The Committee reviewed the Organization Chart for posting and for the Personnel Handbook. There were no changes.

The Committee reviewed the revised Division of Responsibility Between Board and Librarian from the Library Policy Manual found on pages 1-9 through 1-11. Elaine Pizzicaro commented on Article I, Section A & C and Article III,

Section A. Sue Harold commented on the title of "Librarian" as well as commenting on redundancy.

The Committee reviewed revisions to Ordinance 2015-5, Ordinance Providing for the Guidance of the Board and for the Governance of the Library. Sue Harold made a comment, which she redacted.


ADJOURNMENT

Chairman Piorkowski adjourned the meeting at 8:18 p.m.



Chairman & Recording Secretary, Thomas Piorkowski

8/12/2015
Date



Approved: (Secretary to Sign)

8.17.2015
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PERSONNEL AND SALARY
COMMITTEE OF THE WHOLE MEETING
JULY 15, 2015**

CALL TO ORDER

Chairman Pizzicaro called the meeting to order at 8:19 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Tom Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Amy Cawley.

ABSENT

Two (2) Committee Members were absent: Sue Ellen Eichholz, and Gary Oprechak.

AGENDA


There was one agenda item for the Personnel and Salary which was the Executive Director Performance Evaluation Meeting Report.

DISCUSSION

The Board was advised that Sue Ellen Eichholz, Board President, and Elaine Pizzicaro, Chair of Personnel and Salary Committee, met with Executive Director Amy Cawley to review her annual evaluation.


ADJOURNMENT

Chairman Pizzicaro adjourned the meeting at 8:20 p.m.



Chairman & Recording Secretary, Elaine Pizzicaro

8.15.2015
Date



Approved: (Secretary to Sign)

8.15.2015
Date