

ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE AD HOC INTERIOR COMMITTEE  
AUGUST 7, 2015  
9:15 A.M.

**CALL TO ORDER**

The Ad Hoc Interior Committee meeting was called to order at 9:15 a.m.

**ATTENDANCE**

Sara Chrzanowski, Interior Designer, Dewberry  
Sue Ellen Eichholz, President, Board of Trustees  
Terrell Barnes, Trustee, Board of Trustees  
Amy Cawley, Executive Director  
Leann Skeens, Youth Services Department Manager  
Debbie Green, Business Office Manager

**ABSENT**

There were no absent Committee Members.

**DISCUSSION**

Sara went over the time-line for the project and presented set of blueprints for locations of proposed interior work to be done.

The Committee looked at various carpeting color tiles to replace the carpeting in the Youth Services area. The Committee agreed on a primarily bright blue color selection of carpeting. The recommended selection will be presented by Sara at the October 14, 2015, Regular Board of Trustees meeting for Board approval.

The Committee looked at various mamorette hard surface flooring colors for the second floor passageways, walkways, elevator, and story room. The Committee agreed on three colors to be incorporated in the proposed areas that are primarily blue, green, and a tan with blue/green within. The recommended selections will be presented by Sara at the October 14, 2015, Regular Board of Trustees meeting for Board approval.

The Committee looked at various color selections for the stairway flooring along with color selections for the contrasting riser. The Committee agreed on a deeper blue color with a luminescent riser. This flooring is a continuous piece, unlike the current flooring on the stairway. The recommended selections will be presented by Sara at the October 14, 2015, Regular Board of Trustees meeting for Board approval.

The Committee looked at base color selections for the molding baseboard and agreed on a dark brown color. The recommended selection will be presented by Sara at the October 14, 2015, Regular Board of Trustees meeting for Board approval.

The Committee agreed that the hallway railing should be painted and included in this improvement project. This recommendation with proposed color will be presented by Sara at the October 14, 2015, Regular Board of Trustees meeting for Board approval.

The Committee looked at various color printed brochures of proposed furniture for adult seating in the Youth Services area and chairs for the Conference Room. Various styles were selected to sample for Youth Services along with the Board and public chairs for the Conference Room. Selected samples will start arriving in August for testing.

The Committee was presented with different options for the Conference Room table. After weighing these options the Committee agreed to propose a new table that would fit the room better and match tables that were recently purchased for the first floor public area in the Library. Also suggested was a small side table to be placed inside the door for sign-in. Recommendations will be presented by Sara at the October 14, 2015, Regular Board of Trustees meeting for Board approval.

The next Committee meeting is scheduled for September 10, 2015, at 9:15 a.m. The agenda for this meeting is to select furniture pieces from samples sent and select location and quantity of new furniture pieces. Recommendations will be presented by Sara at the October 14, 2015, Regular Board of Trustees meeting for Board approval.

### ADJOURNMENT

The meeting was adjourned at 11:45 a.m.

  
\_\_\_\_\_  
Committee Board President Signature

9-9-15  
Date

  
\_\_\_\_\_  
Approved: (Board Secretary to Sign)

09/09/2015  
Date

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE PLANNING COMMITTEE OF THE WHOLE MEETING  
AUGUST 19, 2015**

**CALL TO ORDER**

Chairman Eichholz called the meeting to order at 7:00 p.m.

**ATTENDANCE**

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Amy Cawley.

**ABSENT**

There were no Committee Members absent.

**AGENDA**

The agenda items for the Planning Committee of the Whole meeting were to review and discuss: 1) Board Self-Evaluation; 2) TIF District – Irving Park/Central; and 3) Trustee Fact File, Chapter 4, Legal Responsibilities and Liability.

**DISCUSSION**

Board Self-Evaluation:

- Go through two (2) forms – Board and Self-Evaluation
- Reworked forms for Annual Board Evaluation
- Create Committee for Annual Board Evaluation
- Sometimes meetings are not positive
- Encourage packets picked up earlier
- Would like people to voice opinion more -- specifically ask each Trustee
- Too many side conversations at meeting. Would like Chair to stop side conversations immediately.
- A Retreat would still be helpful

Thomas Piorkowski left the meeting at 7:20 p.m. and returned at 7:25 p.m.

TIF District – Irving Park/Central:

- Not very helpful to the Library
- Should receive only for any residential Section 11-744-3 (q) (7.7)
- \$25,812 proposed tax generation before and during to TIF District Irving Park/Central
- Possibly would be helpful to businesses due to landscaping needs
- We cannot charge for programs like other taxing bodies.

Trustee Fact File, Chapter 4, Legal Responsibilities and Liability

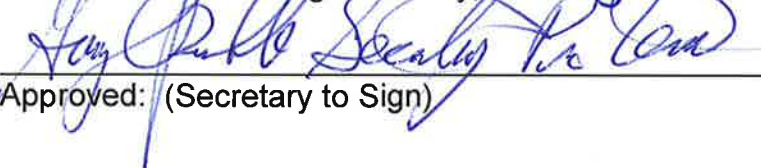
- Discussed Trustee role in the community legally
- ILA website – Sign up for advocacy updates
- Legislative Breakfasts and lunches are helpful

**ADJOURNMENT**

Chairman Eichholz adjourned the meeting at 7:38 p.m.

  
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Chairman & Recording Secretary, Sue Ellen Eichholz

9-16-15  
Date

  
\_\_\_\_\_  
Approved: (Secretary to Sign)

09/16/15  
Date

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING  
AUGUST 19, 2015**

**CALL TO ORDER**

Chairman Harold called the meeting to order at 7:39 p.m.

**ATTENDANCE**

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenczak, Thomas Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Amy Cawley.

**ABSENT**

There was one (1) absent Committee Member: Elaine Pizzicaro.

**AGENDA**

The agenda items for the Budget Committee of the Whole meeting were to review and discuss: 1) Certified Estimate of Revenue by Source -- Presented; 2) Draft of Annual Report Brochure; and 3) Budget and Appropriation Ordinance Changes, if any.

**DISCUSSION**

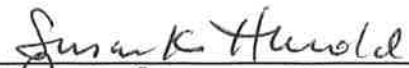
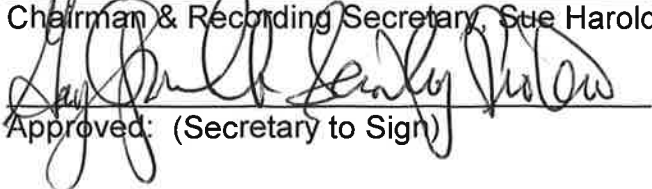
The Certified Estimate of Revenue by Source was presented and reviewed. There were no changes and it will be brought forward to the next Regular Board of Trustees meeting for action.

The draft of the Annual Report Brochure was reviewed and several changes were suggested. Finalization of the Report will await the timing of a new Graphics Artist/Marketing Coordinator.

There were no changes to the Budget and Appropriations Ordinance.

**ADJOURNMENT**

Chairman Harold adjourned the meeting at 7:41 p.m.

  
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Chairman & Recording Secretary, Sue Harold  
  
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Approved: (Secretary to Sign)

9/9/15  
Date

09/09/2015  
Date