

ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE AD HOC INTERIOR COMMITTEE
SEPTEMBER 10, 2015
9:15 A.M.

CALL TO ORDER

The Ad Hoc Interior Committee meeting was called to order at 9:15 a.m.

ATTENDANCE

Sara Chrzanowski, Interior Designer, Dewberry
Sue Ellen Eichholz, President, Board of Trustees
Priscilla Spencer, Vice President, Board of Trustees
Amy Cawley, Executive Director
Leann Skeens, Youth Services Department Manager
Debbie Green, Business Office Manager

ABSENT

There were no absent Committee Members.

AGENDA

This meeting was scheduled to discuss the following:

- 1) select final furniture pieces from sample chairs sent
- 2) select location and quantity of new furniture pieces
- 3) make final flooring selections

DISCUSSION

Ms. Chrzanowski reviewed the updated installation dates.

Ms. Chrzanowski presented a recommended paint color for the handrail. The Committee agreed with this color.

Ms. Chrzanowski reported on the flooring installation in the Story Time room in relation to the file cabinets in the room.

The Committee discussed chair and chair and a half samples that were delivered to the Library for the Youth Services Department. The Committee discussed chairs for the Conference Room table and guest chairs for this room from samples sent. Quantity and locations were discussed for each.

The Committee discussed Conference Room table options and is recommending a new table that will seat 10 people that is longer, but narrower than the current table. A small matching registration/sign-in table is being recommended for the Conference Room also.

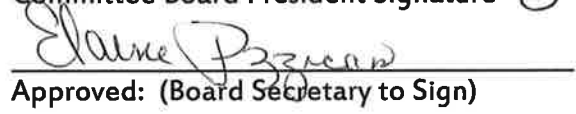
Ms. Chrzanowski will present all these recommendations to the full Board of Trustees at the October 14, 2015, Regular Board of Trustees meeting for their approval.

ADJOURNMENT

The meeting was adjourned at 10:15 a.m.


Committee Board President Signature

10.19.2015
Date


Approved: (Board Secretary to Sign)

10.15.2015
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 16, 2015**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:01 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Amy Cawley.

ABSENT

There was one absent Committee Member: Gary Oprechak.

AGENDA

The agenda items for the Budget Committee of the Whole meeting were to discuss: 1) Draft Ordinance Levying and Assessing Taxes; and 2) Draft of TITA Notice.


DISCUSSION


The draft of the Ordinance Levying and Assessing Taxes was reviewed and changes were made. The Ordinance will be brought to the November Board meeting for approval.

The draft of the Truth-in-Taxation Act (TITA) notice was reviewed and changes were made. The draft Notice will be brought to the October Board meeting for approval.


ADJOURNMENT

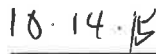
Chairman Harold adjourned the meeting at 7:05 p.m.



Chairman & Recording Secretary, Sue Harold


Approved: (Secretary to Sign)



Date


Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUILDING COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 16, 2015**

CALL TO ORDER

Terrell Barnes served as Chairman Pro Tem in Chairman Oprechak's absence. The meeting was called to order at 8:34 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Amy Cawley.

ABSENT

There was one absent Committee Member: Gary Oprechak.

AGENDA

The agenda item for the Building Committee of the Whole meeting was to provide an update to the Building Committee of the Whole from the Ad Hoc Interior Committee.

DISCUSSION

- Flooring installation scheduled for February 1, 2016.
- Furniture movers scheduled to come in January 29, 2016.
- Two week process in February.
- Furniture installation scheduled for February 16, 2016.
- Railing painted Benjamin Moore in black jack.
- Stairway will have contrasting color consistent with Building Code.
- A proposed new Conference Room table. Cost to refurbish old table the same.
- New stools by Youth Services computers. Ten needed in total.
- Taste of Roselle Commission giving \$5,000.00 donation for furniture.

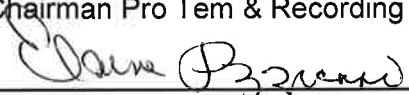
ADJOURNMENT

Chairman Pro Tem Barnes adjourned the meeting at 8:45 p.m.



Chairman Pro Tem & Recording Secretary, Terrell Barnes

10-14-2015
Date



Approved: (Secretary to Sign)

10-14-2015
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PERSONNEL AND SALARY
COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 16, 2015**

CALL TO ORDER

Chairman Pizzicaro called the meeting to order at 7:06 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Amy Cawley.

ABSENT

There was one absent Committee Member: Gary Oprechak.

AGENDA


The agenda item for the Personnel and Salary Committee of the Whole meeting were to review recommended changes to the Personnel Handbook from the Management Association.

DISCUSSION

The recommended changes to the Personnel Handbook by the Management Association for the Introduction, Hiring Practices, and General Library Guidelines were discussed and some changes made. These will be brought to a Regular Board of Trustees meeting for approval.


ADJOURNMENT

Chairman Pizzicaro adjourned the meeting at 8:33 p.m.



Chairman & Recording Secretary, Elaine Pizzicaro

10-14-2015
Date



Approved: (Secretary to Sign)

10-14-2015
Date

ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE AD HOC BOARD EVALUATION COMMITTEE
SEPTEMBER 22, 2015
5:30 P.M.

CALL TO ORDER

The Ad Hoc Board Evaluation Committee meeting was called to order by Chairman Oprechak at 5:30 p.m.

ATTENDANCE

Three (3) Committee Members were in attendance: Trustee, Gary Oprechak; Trustee, Thomas Piorkowski; and Executive Director, Amy Cawley, were present.

ABSENT

There were no absent Committee Members.

PURPOSE/AGENDA

The purpose of this Ad Hoc Board Evaluation Committee meeting was to identify questions for inclusion to create a tool for Board Evaluations.

DISCUSSION

What should be included as topics for organizing a form to be used. Decide what areas to evaluate as a whole Board. The need to identify what the Board is doing right, as well as weaknesses and set goals following the evaluation to improve, as a whole Board.

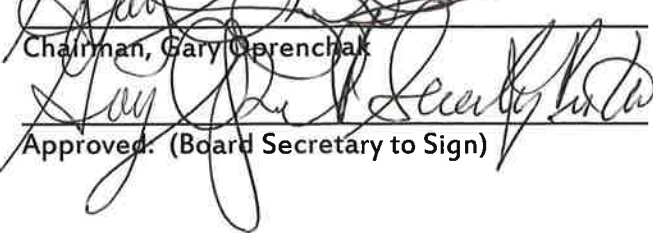
Took copies of example Board self-evaluations and will all bring to next meeting, at least 40 possible questions, for consideration. Committee will meet next on Thursday, October 1, 2015, at 5:30 p.m.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m.



Chairman, Gary Oprechak



Approved: (Board Secretary to Sign)

10/22/2015

Date
10/22/15

Date