

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUILDING COMMITTEE OF THE WHOLE MEETING
MAY 18, 2016**

CALL TO ORDER

Terrell Barnes served as Chairman Pro Tem in Chairman Oprechak's absence. He called the meeting to order at 7:02 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance were Maintenance Technician, Steven Schreiner, and Samantha Millsap.

ABSENT

There were (2) Committee Members absent: Sue Ellen Eichholz and Gary Oprechak.

AGENDA

The agenda item for the Building Committee of the Whole meeting was the building update presentation by Maintenance Technician, Steve Schreiner.

DISCUSSION

Discussion included submersible ejector pump and issues of possible flooding. There was a mechanical failure on the sump pump. The switch failed on connecting unit. Maintenance Technician Schreiner is looking into getting separate switch to mitigate problem. The roof holes were patched after the storm.


ADJOURNMENT

Chairman Pro Tem Barnes adjourned the meeting at 7:25 p.m.



Chairman Pro Tem & Recording Secretary, Terrell Barnes

6/8/2016
Date



Approved: (Secretary to Sign)

6/8/2016
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PERSONNEL AND SALARY
COMMITTEE OF THE WHOLE MEETING
MAY 18, 2016**

CALL TO ORDER

Chairman Pizzicaro called the meeting to order at 7:25 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Samantha Millsap.

ABSENT

There were (2) Committee Members absent: Sue Ellen Eichholz and Gary Oprenczak.

AGENDA

The agenda items for the Personnel and Salary Committee of the Whole meeting was a discussion of merit salary increase of 2% in the next fiscal year and discussion of bonuses for increase of temporary responsibilities.


DISCUSSION

A 2% maximum merit staff increase for FY 2016/2017 was discussed. This will be brought to the June Regular Board meeting for a vote.

A bonus of \$3,000.00 for Debbie Green and \$2,000.00 for Lynn Dennis was discussed for their extra responsibilities for the time prior to the Executive Director's start date.

ADJOURNMENT

Chairman Pizzicaro adjourned the meeting at 7:35 p.m.



Chairman & Recording Secretary, Elaine Pizzicaro

6-15-2016
Date



Approved: (Secretary to Sign)

6-15-2016
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
MAY 18, 2016**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:36 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Samantha Millsap.

ABSENT

There were (2) Committee Members absent: Sue Ellen Eichholz and Gary Oprenchak.

AGENDA

The agenda item for the Budget Committee of the Whole meeting was draft of the Working Budget for FY 2016/2017.

DISCUSSION


The draft budget was reviewed and discussed. It was noted that the estimated budget exceeds anticipated revenue by approximately \$55,000.00. It was mentioned that this has been the case in some past years but that the fiscal years closed under budget. It was also noted that there is a significant increase in the automation budget. The draft budget will be placed on the agenda for approval at the Regular June Board meeting.

ADJOURNMENT


Chairman Harold adjourned the meeting at 7:44 p.m.




Chairman & Recording Secretary, Sue Harold



Date



Approved: (Secretary to Sign)



Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING
MAY 18, 2016**

CALL TO ORDER

Chairman Piorkowski called the meeting to order at 7:45 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Samantha Millsap.

ABSENT

There were (2) Committee Members absent: Sue Ellen Eichholz and Gary Oprenczak.

AGENDA

The agenda items for the Policy Committee of the Whole meeting were discussion of: 1) Revised Collection Management Policy Review for Library Policy Manual Section IX (B – Youth Services Office Collection, C – Graphic Novels, D – Periodicals, E – Fiction) pages 5-25 to 5-30; and 2) Revised Policy Providing for Defense and Indemnification of Library Board Members for Library Policy Manual.

DISCUSSION

Tom Piorkowski made a comment on B page 1 – All agreed to make no changes. Elaine Pizzicaro made a comment to change "six" to "sixth" in the introductory paragraph under E. Elaine Pizzicaro made a comment to change numbering due to deletion of E3. Elaine Pizzicaro made a comment on typo under Section F3 and F4 to delete the "0" in the word including and the "-" before the word "For". All of Elaine Pizzicaro's comments were agreed to.

Sue Harold described the indemnification issue to Samantha Millsap. Samantha Millsap asked question which Sue Harold clarified. Sue asked for comments with consensus reached.


ADJOURNMENT

Chairman Piorkowski adjourned the meeting at 7:50 p.m.



Chairman & Recording Secretary, Thomas Piorkowski

6-8-2016
Date



Approved: (Secretary to Sign)

6-8-2016
Date