

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUILDING COMMITTEE OF THE WHOLE MEETING
JULY 20, 2016**

CALL TO ORDER

Chairman Oprechak called the meeting to order at 7:00 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprechak, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance were Executive Director, Samantha Millsap; and Maintenance Technician, Steven Schreiner.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda topic for the Building Committee of the Whole meeting was the building update presentation by Maintenance Technician, Steve Schreiner.

DISCUSSION

Maintenance Technician Schreiner provided an update on the Building Maintenance and the Software used to monitor the different parts of the building. The V.F.D. drive went out again and has been replaced by Johnson Controls.

Reported was the sump pump is still out and we are awaiting new parts.

ADJOURNMENT

Chairman Oprechak adjourned the meeting at 7:23 p.m.



Chairman & Recording Secretary, Gary Oprechak

08/10/16
Date



Approved: (Secretary to Sign)

8.10.2016
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
JULY 20, 2016**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:24 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda topic for the Budget Committee of the Whole meeting was discussion on any changes to the Budget and Appropriation ordinance.

DISCUSSION

The Executive Director advised of some changes to various amounts in Part I and II of the draft Budget and Appropriation ordinance. The Board will review the various changes at the next Board meeting in August.

ADJOURNMENT

Chairman Harold adjourned the meeting at 7:26 p.m.

Susan Harold
Chairman & Recording Secretary, Sue Harold

8/10/16
Date

Elaine Pizzicaro
Approved: (Secretary to Sign)

8.10.2016
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PLANNING COMMITTEE OF THE WHOLE MEETING
JULY 20, 2016**

CALL TO ORDER

Chairman Eichholz called the meeting to order at 7:27 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda topics for the Planning Committee of the Whole meeting were: 1) Draft of IPLAR; and 2) Discussion/Brief by Attorney.

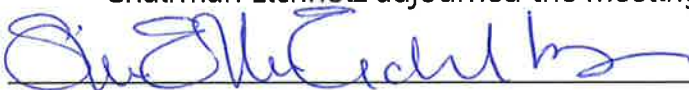
DISCUSSION

Topic 1: Draft of IPLAR -- No questions.

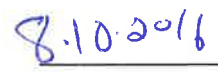
Topic 2: Discussion/Brief by Attorney -- Discussion on August 10th; interview on the 10th; questions were given.

ADJOURNMENT


Chairman Eichholz adjourned the meeting at 7:38 p.m.



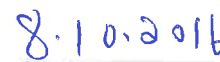
Chairman & Recording Secretary, Sue Ellen Eichholz



Date



Approved: (Secretary to Sign)



Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING
JULY 20, 2016**

CALL TO ORDER

Chairman Piorkowski called the meeting to order at 7:39 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda topics for the Policy Committee of the Whole meeting were: 1) Freedom of Information Update for Posting and the Library Policy Manual; 2) Organization Chart for Posting and Personnel Handbook; and 3) Review of Complete Management Policy for Library Policy Manual for August Approval.

DISCUSSION

Elaine Pizzicaro commented that she had requested information from Executive Director Millsap and commended her on her response. Executive Director Millsap presented comments and asked procedural questions on what information should be made available. Elaine Pizzicaro, Sue Ellen Eichholz, and Priscilla Spencer answered her question. Questions mainly dealt with budget related FOIA requests. Everyone is on the same page.

No discussion, everyone in concurrence on the Organization Chart for posting and the Personnel Handbook.

No discussion on the review of the complete Collection Management Policy for approval in August.

ADJOURNMENT


Chairman Piorkowski adjourned the meeting at 7:44 p.m.




Chairman & Recording Secretary, Thomas Piorkowski



Date



Approved: (Secretary to Sign)



Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PERSONNEL AND SALARY
COMMITTEE OF THE WHOLE MEETING
JULY 20, 2016**

CALL TO ORDER

Chairman Pizzicaro called the meeting to order at 7:45 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Thomas Piorkowski, Elaine Pizzicaro, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda topics for the Personnel and Salary Committee of the Whole meeting were: 1) Exempt Salary Ranges; and 2) Executive Session.

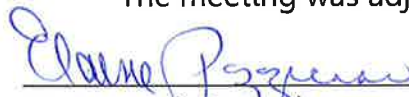
DISCUSSION

With the final FLSA ruling regarding the minimum salary requirements for exempt employees, changes to the District's current salary ranges were discussed.

Elaine Pizzicaro made a motion to go into Executive Session at 7:45 p.m. pursuant to the Open Meetings Act under exemption 5 ILCS 120/2(c)(1) to discuss personnel. The motion was seconded. A voice vote was conducted with all voting aye.


ADJOURNMENT

The meeting was adjourned.



Chairman & Recording Secretary, Elaine Pizzicaro

8.10.2016
Date



Approved: (Secretary to Sign)

8.10.2016
Date