

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
AUGUST 17, 2016**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:00 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprechak, and Elaine Pizzicaro. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were two (2) absent Trustees: Thomas Piorkowski, and Priscilla Spencer.

AGENDA

The agenda items for the Budget Committee of the Whole meeting were: 1) Presentation of Certified Estimate of Revenue by Source; and 2) Draft of Annual Report Brochure.

DISCUSSION

The Committee reviewed the Certified Revenue by Source presented and only had one formatting suggestion. This item will be brought to the Board at its next regular meeting.

The Committee also reviewed the Annual Report Brochure and had several suggested changes. The revised draft will be brought to the next Committee of the Whole meeting.

ADJOURNMENT

Chairman Harold adjourned the meeting at 7:13 p.m.

Sue Harold
Chairman & Recording Secretary, Sue Harold

Elaine Pizzicaro
Approved: (Secretary to Sign)

9/14/16
Date

9.14.2016
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING
AUGUST 17, 2016**

CALL TO ORDER

Sue Ellen Eichholz served as Chairman Pro Tem in Chairman Piorkowski's absence. She called the meeting to order at 7:17 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, and Elaine Pizzicaro. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were two (2) absent Trustees: Thomas Piorkowski, and Priscilla Spencer.

AGENDA

The agenda items for the Policy Committee of the Whole meeting were: 1) Policy for Circulation of Materials; 2) Establishing Late Fees and Penalties; and 3) Policy Pertaining to Library Events with Alcohol.

DISCUSSION

Revised Policy for Circulation of Materials -- No recommended changes.

For the Late Fees and Penalties Ordinance – Change late fee fines. Only .78% of income comes from fines. How will we define “barred from the Library” – borrowing privileges or from the Library Replacement Cost in the entry charge or to for. Pages 6-13, remove: building, grounds, and any other property thereof. Revisions will be brought to the next Committee of the Whole meeting.

For Policy Pertaining to Library Events with Alcohol -- Executive Director Millsap researched. Law firm, Klein, Thorpe, and Jenkins will be sending a mock policy. Discussed possible policy additions.

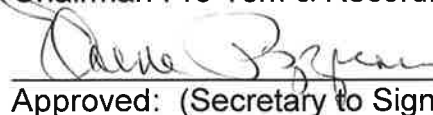
ADJOURNMENT

Chairman Pro Tem Eichholz adjourned the meeting at 7:51 p.m.



Chairman Pro Tem & Recording Secretary, Sue Ellen Eichholz

9-14-2016
Date



Approved: (Secretary to Sign)

9.14.2016
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PLANNING COMMITTEE OF THE WHOLE MEETING
AUGUST 17, 2016**

CALL TO ORDER

Chairman Eichholz called the meeting to order at 7:52 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenczak, and Elaine Pizzicaro. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were two (2) absent Trustees: Thomas Piorkowski, and Priscilla Spencer.

AGENDA

The agenda items for the Planning Committee of the Whole meeting were: 1) Holiday Event Scheduled for December 9, 2016 Guest Cost; and 2) Intergovernmental Agreement (IGA) with Roselle Park District for Library Services.

DISCUSSION

Holiday Event Scheduled for December 9, 2016 Guest Cost

Average cost per person for the December 9, 2016, holiday event is \$25.34. All convention service fees were waived. This will be brought to a vote at the next regular Board of Trustees meeting.

Proposed Intergovernmental Agreement (IGA) with Roselle Park District for Library Services

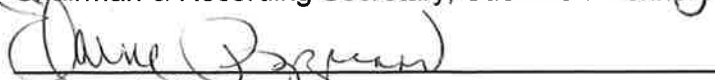
Heading – Non-Resident Roselle Park District Employee – make changes to form and delete hours of operation. Amendments made will be given 60 day notice. Keep as a Standing Agreement until terminated by one or both parties. Sue Harold will send additional changes. Will have attorney, Greg Smith, review and make changes.

ADJOURNMENT

Chairman Eichholz adjourned the meeting at 8:19 p.m.


Chairman & Recording Secretary, Sue Ellen Eichholz

9-14-2016
Date


Approved: (Secretary to Sign)

9.14.2016
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE FINANCE COMMITTEE OF THE WHOLE MEETING
AUGUST 17, 2016**

CALL TO ORDER

Chairman Harold called the meeting to order at 8:20 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenczak, and Elaine Pizzicaro. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were two (2) absent Trustees: Thomas Piorkowski, and Priscilla Spencer.

AGENDA

The agenda item for the Finance Committee of the Whole meeting was discussion on investments in Illinois Funds alternatives.

DISCUSSION

The Committee discussed alternatives regarding where money in the Illinois Funds should be placed. The Executive Director will discuss this matter with the Library's CPA. The Committee will review the current collateralizations policy. This matter will be brought to the next Committee of the Whole meeting.

ADJOURNMENT

Chairman Harold adjourned the meeting at 8:40 p.m.

Susan K Harold
Chairman & Recording Secretary, Sue Harold

Elaine Pizzicaro
Approved: (Secretary to Sign)

9/14/16
Date

9.14.2016
Date