

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
APRIL 19, 2017**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:03 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Sue Ellen Eichholz, Priscilla Spencer, Sue Harold, Elaine Pizzicaro, Terrell Barnes, Gary Oprechak, and Thomas Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda items for the Budget Committee of the Whole meeting were: 1) Presentation of Second Draft of the Working Budget for FY 17/18; 2) DuPage County Report of Proposed Tax Extension for Tax Year 2016; and 3) Cook County Report of Proposed Tax Extension for Tax Year 2016.

DISCUSSION


The Committee discussed the Second Draft of the Working Budget for FY 17/18. Several questions were asked regarding various line items, including Bank Fees, Salaries, Furniture, and Teen Books.

The Executive Director advised that she filed the DuPage County Adjusted Tax Extension on March 24, 2017.

The Executive Director also advised that she had just received the Cook County Report of Proposed Tax Extension for Tax Year 2016 (FY 17/18). She will review and file it by the due date at the beginning of June.

ADJOURNMENT


Chairman Harold adjourned the meeting at 7:10 p.m.



Chairman & Recording Secretary, Sue Harold

5/10/17

Date



Approved: (Secretary to Sign)

5/10/2017

Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUILDING COMMITTEE OF THE WHOLE MEETING
APRIL 19, 2017**

CALL TO ORDER

Chairman Oprechak called the meeting to order at 7:11 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Sue Ellen Eichholz, Priscilla Spencer, Sue Harold, Elaine Pizzicaro, Terrell Barnes, Gary Oprechak, and Thomas Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda item for the Building Committee of the Whole meeting was an update on roof replacement/repairs.

DISCUSSION

The Committee discussed the roof and reports forwarded by Executive Director Millsap. The report by Versico on the roof was discussed for work to be done on roof for repairs. The Committee talked about the roof being fixed or patched, and what to do. The topic of roof repair will be on the May Regular Board of Trustees agenda.

ADJOURNMENT

Chairman Oprechak adjourned the meeting at 7:30 p.m.



Chairman & Recording Secretary, Gary Oprechak

5/10/2017

Date



Approved: (Secretary to Sign)

5/18/2017

Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING
APRIL 19, 2017**

CALL TO ORDER

Chairman Piorkowski called the meeting to order at 7:31 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Sue Ellen Eichholz, Priscilla Spencer, Sue Harold, Elaine Pizzicaro, Terrell Barnes, Gary Oprenchak, and Thomas Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda items for the Policy Committee of the Whole meeting were to discuss: 1) New Policy – Closed Session Review for Library Policy Manual; 2) New Policy – Blood Donations for Personnel Handbook; and 3) Revisions to Investment Policy for Library Policy Manual.

DISCUSSION


Executive Director Millsap discussed origin for the proposed Closed Session Review policy. Elaine Pizzicaro questioned need for policy. Sue Ellen Eichholz said it is fine. All more or less agreed.

Executive Director Millsap provided background for the proposed Blood Donations policy. Sue Harold had recommended edits adding in requirements from state agencies and other regulations. Clarifying discussion ensued. This policy will be discussed further at the May Committee of the Whole meeting.

Pertaining to the Investment Policy, Sue Harold commented that further discussion would be pending on decision regarding financial advisor. Everyone agreed.

ADJOURNMENT

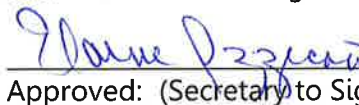
Chairman Piorkowski adjourned the meeting at 7:39 p.m.



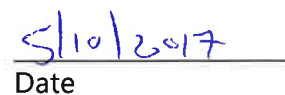
Chairman & Recording Secretary, Thomas Piorkowski



Date



Approved: (Secretary to Sign)



Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PLANNING COMMITTEE OF THE WHOLE MEETING
APRIL 19, 2017**

CALL TO ORDER

Chairman Eichholz called the meeting to order at 7:40 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Sue Ellen Eichholz, Priscilla Spencer, Sue Harold, Elaine Pizzicaro, Terrell Barnes, Gary Oprechak, and Thomas Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda items for the Planning Committee of the Whole meeting were to discuss: 1) Board Self-Evaluation and Future Action Plan; 2) Trustee Vacancy; and 3) Proclamation for Retiring Mayor Gayle Smolinski.

DISCUSSION

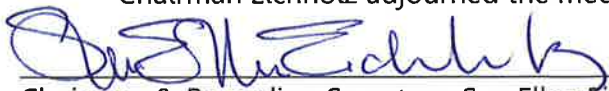
The Committee discussed changes to be made to better the Board with a future Action Plan.

Trustee vacancy applications are due on May 5, 2017. Board to advocate for spots.

Proclamation for retiring Mayor Smolinski was discussed with editing to continue. This will be brought before the May Regular Board meeting to read.

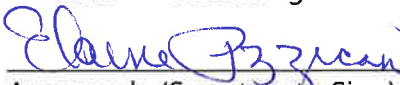
ADJOURNMENT

Chairman Eichholz adjourned the meeting at 8:23 p.m.



Chairman & Recording Secretary, Sue Ellen Eichholz

5-10-2017
Date



Approved: (Secretary to Sign)

5-10-2017
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PERSONNEL AND SALARY
COMMITTEE OF THE WHOLE MEETING
APRIL 19, 2017**

CALL TO ORDER

Chairman Pizzicaro called the meeting to order at 8:24 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Sue Ellen Eichholz, Priscilla Spencer, Sue Harold, Elaine Pizzicaro, Terrell Barnes, Gary Oprechak, and Thomas Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda items for the Personnel and Salary Committee of the Whole meeting were to discuss the Executive Director's annual evaluation.

DISCUSSION


The Board reviewed the steps to evaluating the Executive Director's performance. The Board will discuss the compiled evaluation scores at the May meeting.

ADJOURNMENT


Chairman Pizzicaro adjourned the meeting at 8:25 p.m.




Chairman & Recording Secretary, Elaine Pizzicaro



Approved: (Secretary to Sign)



Date



Date