

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE FINANCE COMMITTEE OF THE WHOLE MEETING
JULY 19, 2017**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:01 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Gary Oprechak, Thomas Ptorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were two absent Committee Members: Len Baumgart and Sue Ellen Eichholz.

AGENDA

The agenda item for the Finance Committee of the Whole meeting was the continued discussion on retaining a cash management investment services firm.

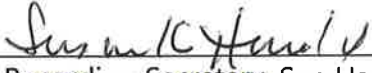
DISCUSSION

The Committee continued its discussion of whether to retain a firm for cash management and investment services, and if so, which one. The Executive Director provided cost information from PMA.

Pros and cons were discussed, as well as the merits of retaining PMA or Ehlers. The Committee is advising that a firm be retained and the Executive Director will give her recommendation on which firm at the August Board of Directors meeting, where a final decision will be made.

ADJOURNMENT

Chairman Harold adjourned the meeting at 7:21 p.m.



Chairman & Recording Secretary, Sue Harold

8/9/17

Date



Approved: (Secretary to Sign)

8/9/17

Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
JULY 19, 2017**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:22 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Gary Oprenchak, Thomas Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were two absent Committee Members: Len Baumgart and Sue Ellen Eichholz.

AGENDA

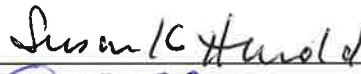
The agenda item for the Budget Committee of the Whole meeting was discussion on any changes to the Budget and Appropriation Ordinance.

DISCUSSION

There were no changes suggested to the draft Budget and Appropriation Ordinance. After the conclusion of the period for public comment, the Ordinance will be voted on at the September Board of Trustees meeting.

ADJOURNMENT

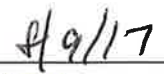
Chairman Harold adjourned the meeting at 7:23 p.m.



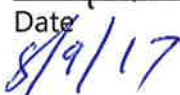
Chairman & Recording Secretary, Sue Harold



Approved: (Secretary to Sign)



Date



Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING
JULY 19, 2017**

CALL TO ORDER

Chairman Pro Tem Oprechak called the meeting to order at 7:24 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Gary Oprechak, Thomas Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were two absent Committee Members: Len Baumgart and Sue Ellen Eichholz.

AGENDA

The agenda items for the Policy Committee of the Whole meeting were: 1) Freedom of Information Update for Posting and the Library Policy Manual (pages 4-5 thru 4-7); 2) Review Organization Chart for Posting and the Personnel Handbook; 3) Removal of Request for Reconsideration of Materials Form from the Library Policy Manual (pages 5-33 and 5-34); and 4) Removal of Procedures for Reconsideration of Materials from Library Policy Manual (page 5-35).

DISCUSSION


Review of the updated Freedom of Information chart resulted with no major changes. This will be brought before the August Regular Board Meeting for a vote.

After review, no changes were made to the Organization Chart.

Recommendations were made to remove the Request for Reconsideration of Materials form and procedures from the Library Policy Manual.

ADJOURNMENT

Chairman Pro Tem Oprechak adjourned the meeting at 7:27 p.m.



Chairman Pro Tem & Recording Secretary, Gary Oprechak

8/9/17
Date



Approved: (Secretary to Sign)

8/9/17
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PLANNING COMMITTEE OF THE WHOLE MEETING
JULY 19, 2017**

CALL TO ORDER

Chairman Pro Tem Spencer called the meeting to order at 7:28 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Harold, Gary Oprenchak, Thomas Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were two absent Committee Members: Len Baumgart and Sue Ellen Eichholz.

AGENDA

The agenda items for the Planning Committee of the Whole meeting were: 1) Draft of IPLAR; 2) Review of Chapter 12 "Safety" of *Serving our Public 3.0* for FY 18; and 3) Review of Chapters 1-5 of *Trustee Facts File* 4th edition for FY 18 Per Capita Grant Application.

DISCUSSION

Executive Director Millsap will be making changes to the draft of the IPLAR. The approval of the changes will be voted on at the August Regular Board meeting.

Chapter 12 on Safety was reviewed from *Serving our Public 3.0*. The library's Safety Manual and processes need to be updated along with more training. Executive Director Millsap will bring more information to the Board at a later date.

Chapters 1-5 of *Trustee Facts File* 4th edition for FY 18 were reviewed for the Per Capita Grant requirement.

ADJOURNMENT

Chairman Pro Tem Spencer adjourned the meeting at 7:50 p.m.



Chairman Pro Tem & Recording Secretary, Priscilla Spencer



Approved: (Secretary to Sign)

9/13/17
Date
8/9/17
Date