

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
AUGUST 16, 2017**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:25 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Len Baumgart, Sue Ellen Eichholz, Sue Harold, Gary Oprechak, Tom Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda item for the Budget Committee of the Whole meeting was to discuss presented Certified Estimate of Revenue by Source.

DISCUSSION

The Committee reviewed the Certified Estimate of Revenue by Source Presented. There were no questions or comments. This matter will be brought to the September Board meeting for approval.

ADJOURNMENT

Chairman Harold adjourned the meeting at 7:26 p.m.

Sue Harold
Chairman & Recording Secretary, Sue Harold

9/13/17
Date

Priscilla Spencer
Approved: (Secretary to Sign)

9/13/17
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE FINANCE COMMITTEE OF THE WHOLE MEETING
AUGUST 16, 2017**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:27 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Len Baumgart, Sue Ellen Eichholz, Sue Harold, Gary Oprechak, Tom Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda item for the Finance Committee of the Whole meeting was discussion concerning PMA Financial as investment advisor.

DISCUSSION

The Executive Director recommended that PMA Financial be retained as the Library's investment advisor, and that the managed account option vs. the competitive investment account option be selected. The Library's outside counsel will be reviewing PMA's proposed contract. This matter will be discussed further at the September Finance Committee of the Whole meeting.

ADJOURNMENT

Chairman Harold adjourned the meeting at 7:30 p.m.

Susan K Harold
Chairman & Recording Secretary, Sue Harold

9/13/17
Date

Terrell Barnes Secretary pro temp
Approved: (Secretary to Sign)

9/13/17
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PLANNING COMMITTEE OF THE WHOLE MEETING
AUGUST 16, 2017**

CALL TO ORDER

Chairman Eichholz called the meeting to order at 7:36 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Len Baumgart, Sue Ellen Eichholz, Sue Harold, Gary Oprechak, Tom Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda item for the Planning Committee of the Whole meeting was discuss guest cost inclusion for holiday event scheduled for December 8, 2017.

DISCUSSION


The Committee recommended voting yes to the inclusion to pay for guest cost for the holiday event scheduled for December 8, 2017 at the September Board meeting.

ADJOURNMENT

Chairman Eichholz adjourned the meeting at 7:38 p.m.



Chairman & Recording Secretary, Sue Ellen Eichholz

 Secretary pro temp

Approved: (Secretary to Sign)

9-12-2017

Date

9/13/2017

Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING
AUGUST 16, 2017**

CALL TO ORDER

Chairman Baumgart called the meeting to order at 7:31 p.m.

ATTENDANCE

Seven (7) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Len Baumgart, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Tom Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There were no absent Committee Members.

AGENDA

The agenda items for the Policy Committee of the Whole meeting were to discuss: 1) Meeting Room Policy for the Library Policy Manual; and 2) Removal of Meeting Room Applications from the Library Policy Manual.

DISCUSSION

Revised Meeting Room Policy

General comments indicated that the policy appeared to be rather lengthy. There was a question regarding how patrons would know what the library policies are as they relate to alcohol, cleanliness, unattended children, etc. as referenced in the policy. Samantha indicated that she would investigate how this is communicated during the reservation process, but as such was not required for the actual policy being reviewed. As there were no other discussions, everyone was in agreement with the proposed changes and to add this to the next Board meeting for approval.

Removal of the Meeting Room Application

General comments indicated that the application appeared to be somewhat cumbersome in the information requested. Other comments indicated that a paper application is rarely ever used, as electronic processes are so much more convenient. It was agreed that the application could be removed from the Policy Manual and that this item will be added to the next Board meeting for approval.


ADJOURNMENT

Chairman Baumgart adjourned the meeting at 7:35 p.m.



Chairman & Recording Secretary, Len Baumgart

9-13-17
Date

 *SECRETARY PRO TEM*

Approved: (Secretary to Sign)

9/13/17
Date